**GMCA Net Zero Housing Retrofit Framework Agreement**

**Framework Access/ User Agreement Form**

This Greater Manchester Combined Authority (GMCA) Framework Agreement is available for use by all public sector organisations and their agencies and bodies, registered housing providers, community interest organisations, education providers and third sector organisations (the ‘Contracting Authorities’) to procure goods and services concerning the installation of EEMs to domestic public and private properties in England.

Prior to accessing the Framework Agreement, the below information should be completed and returned to the GMCA in order to provide you with access to the Net Zero Framework Agreement portal (SharePoint site) and help monitor the progress and use of this framework to ensure sufficient support is available.

Please complete the following information and return this to: net.zero@greatermanchester-ca.gov.uk.

All sections are mandatory

|  |
| --- |
| **User and Organisation Details** |
| Contracting Authority |  |
| Location |  |
| Contact Name |  |
| Contact number |  |
| Contact email  |  |

|  |
| --- |
| **Framework Requirements** |
| Lot to be accessed | [ ]  Lot 1 Supply of Heat Pump systems and associated components[ ]  Lot 2 Supply of Controls and Monitors, Low Energy Lighting, Electrical Heaters, and associated components[ ]  Lot 3 Supply of Insulation products and associated components[ ]  Lot 4 Supply of Ventilation and Extraction systems and associated components[ ]  Lot 5 Supply of Windows and Doors and associated components[ ]  Lot 6 Supply of Solar and associated components[ ]  Lot 7 Design, Supply and Installation of Heat Pump systems and associated components[ ]  Lot 8 Design, Supply and Installation of Windows and doors and associated components[ ]  Lot 9 Design, Supply and Installation of Ventilation and Extraction and associated components[ ]  Lot 10 Design, Supply and Installation of Solar and associated components[ ] Lot 11 Design, Supply and Installation of Insulation and associated components[ ]  Lot 12 Design, Supply and Installation of Controls and Monitors, Low Energy Lighting, Electrical Heaters, and associated components[ ]  Lot 13 Turnkey Solutions[ ]  Lot 14 PAS2035 Roles[ ]  Lot 15 Customer Journey Services |
| Brief Summary of Requirements |  |
| Call Off Route | [ ]  Mini Competition[ ]  Direct Award |
| Preferred Supplier(s) (If known) |  |
| Anticipated Contract Start date |  |
| Anticipated Contract End date |  |
| Estimated Contract Value |  |
| Estimated Value | £ |

By signing below, you confirm that:

* the organisation detailed below intends to participate in the above mentioned GMCA Framework Agreement, and that in doing so will act in accordance with the guidance and instructions set out in the relevant Guidance, and in accordance with the Public Contracts Regulations 2015.
* All information you receive in relation to the above named Framework Agreement will be treated as strictly confidential and will not be shared with any person or organisation outside of the organisation listed in this document (User and Organisation Details section).
* any guidance and/or template documentation provided will only be used in relation to this Framework Agreement.

|  |  |
| --- | --- |
| Signature  |  |
| Printed name of Signature  |  |
| Date  |  |
| Position |  |
| Contracting Authority |  |
| Address |  |
| Telephone |  |
| E-mail |  |

Upon receipt of this form, you will be contacted by a member of the team and provided with;

* Access to the GMCA Net Zero Framework Agreement Portal containing all framework information, documents, templates and guidance.
* A unique project reference number to be referenced within your project documents

**Please note, this unique reference number is to be used for a single call off exercise and is not to be re-used for additional procurements.**

Please return the completed form to: net.zero@greatermanchester-ca.gov.uk

To be provided by GMCA Project Team

|  |  |
| --- | --- |
| Unique project reference number |  |